



Loma Portal Foundation

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OFFICERS

Valerie Lawson
President

Megan Polizzi
Vice President

Kelly Murphy-Lyman
Secretary

Brooke Smith
Treasurer

Mark Morici
Principal

MONTHLY MEETING MINUTES

May 12, 2021 6pm

CALL TO ORDER-Megan (Valerie was not present for the meeting).

- There were 12 attendees.

APPROVAL OF SECRETARY'S MINUTES-Kelly

- General consent approved the April 2021 Foundation meeting minutes.

TREASURER'S REPORT-Brooke

- The current Expense Report was emailed to Foundation members for review.
- Teacher's salary checks cleared.
- More teacher reimbursement requests are coming in. The deadline to turn in receipts for reimbursement is end of school year.
- Hospitality went over budget on teacher appreciation week. We budgeted \$600 on Hospitality. \$710.52 was spent.
 - Dain made a motion to take extra funds earned from Jog a thon and apply \$110.52 to cover the Hospitality overage.
 - Jeremy seconds.
 - Approved
- The Foundation needs to get a P.O. Box which will cost \$250 a year. The line item budgeted for Foundation supplies has \$230 left. Valerie recommended upping the Foundation supplies line item by \$200-\$500. Foundation supplies covers, stamps, volunteer appreciation flowers, Goose Chase (this year), sanitation supplies, Zoom registration, among other things.
- The mail we currently receive goes to the office. There are times, like in the summer, that we are not getting our mail because the office is closed. Getting a P.O. Box also takes the burden off Tauni for keeping track and sorting Foundation mail. The mail the Foundation receives for example can be checks, insurance forms, bank statements, tax items, etc.
- The P.O. Box and Goose Chase will have their own line item on the budget next year.
 - Jeremy made a motion to approve \$250 for a P.O. Box
 - Liz Sather seconds
 - Approved.

PRINCIPAL'S REPORT-Mark Morici

- Thank you so much to the Foundation and LPE families for teacher appreciation week. It was very much appreciated by everyone.
- Enrollment opened today for new students.
- Day as a Dolphin is May 21. Thank you, Dain and Valerie, for getting this going. Dain said there are 53 people signed up already for this day, which is more than 2 years ago.
- Enrollment projections for school is the same amount as we have now, but we think there will be a higher enrollment in the fall.
- CA healthy kids survey was sent out. Please send your feedback. It's a great way for families to let us know how we are doing and how we can improve our school. Staff, parents, and 4th graders take the survey.

OLD BUSINESS

1. **FAMILY DINNER NIGHT**-Jenny I.
 - Next Thursday 5/20 is Mr. Moto pizza on Rosecrans
 - Jenny was not there to give an update. Brooke said there have been no new checks that have come in.
2. **BOOK FAIR**- Devon
 - Our total profit was \$5,413. Our biggest fair to date was \$9,000 so considering the circumstances this is great comparatively. We will take most of the funds to pay for this year and next year's scholastic news. Next year we can take mostly cash out.
 - There were a ton of parent volunteers.
 - Thank you to Leann and Devon for all the hard work on Book Fair.
 - Thank you to those who financially donated for kids to buy books.
3. **TEACHER APPRECIATION**-Lisa
 - Lisa was not present for the meeting.
 - Thanks to Lisa for organizing
 - Thank you to all the teachers for all you have done for our kids.
4. **YEARBOOK**- Megan
 - Thank you to Rebekah Hollister and Kelly Lyman for submitting the yearbook.
 - Many great pictures were submitted by parents and teachers.
 - Deadline to order online is 5/28.

NEW BUSINESS

1. **LOMA LINES**-Ellie Slater
 - For anyone who wants submit a post to Loma Lines, please email ellieslater@gmail.com
 - Friday at noon is still the deadline to have your information posted on Sunday.
2. **GOOSE CHASE**-Megan
 - It's back!!! Carrie Jiampa has been generous enough to run it again. It will happen on 5/22-5/31.
 - The top 3 Prizes will be lunch with Mr. Morici.
3. **4th GRADE PROMOTION**-Devon
 - So far, we have raised \$1,135.
 - We will have a balloon arch at Plumosa Park.
 - We have gift bags and gifts.
 - Certificates will be printed.
 - Ice cream truck will be booked for an hour and a half or more depending on how much more we raise in funds.
 - Promotion will be 2pm the last day of school (June 15) at 2pm.
 - A lot of PL schools are looking to LPE on what we are doing as an example.
 - Amy said this is the most amazing promotion celebration she has ever seen at LPE!
4. **2021-2022 BOARD VOLUNTEERS**-Megan
 - Devon has volunteered to take over Vice President roll next year.
 - If anyone is interested in other rolls, please email us at lomportal.school@gmail.com
5. **2021-2022 CHAIR VOLUNTEER NEEDS**-Megan
 - We are looking for chair volunteers for next school year. If you know of anyone who may be interested, word of mouth is the best way to fill these positions.
6. **JUNE FOUNDATION MEETING**-Megan
 - Kelly Lyman will host the in-person, end of the year Foundation meeting on June 9.
 - We will also take time at this meeting to acknowledge the volunteers that have donated so much time through this school year and years past.
7. **END OF SCHOOL YEAR PARTY**-Megan
 - Kellie Davis has offered to host an "End of School Year" party. This will not be an Auction. Donations will be requested. We may possibly have a taco truck. Pete Mechaes has offered up some dates he would be available to play. We are hoping for some time in June. This is all TBD.

8. **GARDEN**-Brooke (spoke on Erika Lundeen's behalf)
- The Garden budget line was \$1,000 and Erika has purchased a blue carport shade, outdoor rugs, umbrella bases, painted tables and planter boxes, seeds, butterfly houses, etc.
 - Erika is looking forward to continuing this next year with a volunteer committee.

Open Discussion

- Jeremy asked if the Dad's club budget (\$500) will roll over for next year. Brooke said it does not roll over. But, when creating the budget for next year, if Jeremy would like to propose projects Dad's club would like to take on and the cost it will entail, we can budget for that. Then the Foundation will vote to approve the amount at the first Foundation meeting of next school year.
- Ms. Marcus asked if we will have the Grant request lines next year. This year we certainly did not have the funds for that. But, after going over the budget this coming summer, we will see if we can afford a grant line for next year.

Adjournment 6:46 pm